



# Laupāhoehoe Community Public Charter School

## Executive Board Committee Meeting Agenda NOTES

11/11/14 LCPCS Admin Conference Rm

5:30pm

**I. Call to Order 5:34p**

**II. Attendance**

Chair Bethany Morrison, Vice-Chair Niki Barton-Hubbard, Treasurer George Martin, Juliet Higgins, Jason Blair, Alapaki Nahale-a, Kahele Nahale-a

**III. Reports**

A. Request by Juliet Higgins to test water quality on campus (Administration)

*Status: J.H. follow-up with Paki*

B. Notify Richard Ha of appointment to Board w/3yr term (Tracy)

*Status: Completed*

**IV. Unfinished Business**

**A. Previously Addressed by the Board**

1. Board Candidate Review
2. Grading Policy
3. Reorganized By-Laws #3
4. Request from Hui re: Hybrid Bus #2
5. Strategic Plan Draft discussion & review #1

**A. Not Addressed by the Board**

1. None

**V. New Business**

1. Addition to Domain One of the Director's Evaluation
2. Follow up to insure "right to know disclosure" pesticide/herbicide usage on lcpcs campus policy has been noted as operating procedure and has formally been updated in the publicly accessible policy/procedure guidelines *REFERRED TO ADMIN*
3. Security System & Re-key Bid Information and the Procurement Policy *REFERRED TO FINANCE COMMITTEE*



## **Laupāhoehoe Community Public Charter School**

### **VI. Executive Session**

#### **A. Unfinished Business**

1. Personnel Matters
  - a. School Director Goals

#### **B. New Business**

1. Legal Issues
2. Personnel Matters
  - a. New Hires
3. Concerns

### **VII. Secretary recap & Announcements**

1. Next Board Meetings
  - a. Finance Committee – 11/20, 5:30p, Admin Conference Rm
  - b. Regular Monthly Board – 11/25, 5:30p, Band Rm
  - c. Development Committee – 12/2, 6p, Admin Conference Rm
  - d. Governance Committee – 11/20, 7:00, Admin Conference Rm
  - e. Personnel Committee – 11/11, 6p, Admin Conference Rm
2. State Charter School Commission Meetings & Deadlines
  - a. 11/14 – Annual Financial Audit due to EPICENTER
  - b. 11/17 – 1<sup>st</sup> Q Financial Report due to EPICENTER
  - c. 11/17 – Enrollment Count Report as of 11/15
3. Upcoming School Events
  - a. 11/12 – QLCC 'Ohana Dinner 9-12gr, 5:30-7p, Cafeteria
  - b. 11/13 – Town Hall mtg w/School Director, 5-6pm, Teaching Kitchen
  - c. 11/13 – HHCCDC Food Security Symposium #3, 6-8:30p, Cafeteria
  - d. 11/14 – Flu Clinic
  - e. 11/18-21 – High School Service Trip to Kaho'olawe
  - f. 11/18 – Financial Aid Night, 5-6:30p
  - g. 11/19 – HFFCU Save 1<sup>st</sup> Program Deposit Day, 7:30-7:55a, MPR
  - h. 11/19 – QLCC 'Ohana Dinner 6-8gr, 5:30-7p, Cafeteria
  - i. Continuous School Improvement Team meetings, Weds, 3pm, Admin Conf Rm
4. Assignment of tasks
  - a. Kahele – George requests paper copy of Strat Plan Draft be given to Juliet
  - b. Paki – Check on per-pupil increase for Finance Committee
  - c. Governance (Niki) – Board binder & orientation for new members

### **VIII. Adjourn 5:57p**